

ASIF KHAN

Safety Officer



✉ Mdasifkhan99123@gmail.com

☎ +91 9874687540

📍 87/1 Collin Street P.O Park Street Kolkata 700016

📅 10-07-1997

Profile

HSE Professional with 7 years of experiences, including 3 years in oil and Gas industry managing seismic and drilling operation, explosive handling, and operations in various terrain conditions. Skilled in implementing safety Policy, conduction safety inspection, coordinating with emergency responders. Knowledge of safety management system. Additionally, experienced Fire and Safety Officer with 4 years of experience in maintaining fire safety with a focus on fire prevention, coordinating fire drill inspecting and maintaining fire equipment, identifying fire hazard and ensure fire code compliance. Committed to maintaining a safe and secure working environment for all employees.

Skills

- Safety and compliance inspections
- Hazard identification and assessment
- Training and communication of safety procedures
- Incident investigation and reporting
- Team Building
- Report preparation
- Auditing experience
- Risk management

Professional Experience

March 2020 to present in AlphaGeo India Limited as a **Safety Officer**

I was responsible for implementing and monitoring the Alphageo HSE Management System at the field locations and mentoring the local HSE team. Recognized, documented and advised on removal of hazards.

- Experience in carrying out safety inspections and audits and identifying and addressing potential hazards.
- Experience in providing health and safety training and guidance to employees, as well as managing safety communications and awareness campaigns.
- Experience in conducting incident investigations and recommending corrective actions
- Implementing safety programs and promoting a culture of safety within the organization.

- Completed field checks to verify licenses and permits for various business.
- Strong analytical and organizational skills to manage and prioritize health and safety tasks and projects.

Dec 2015 to March 2020 as a **Fire and Safety Officer** with Fire Guard Syndicate at Tata Consultancy Services Kolkata.

- Responsible for maintaining fire safety in existing buildings, including conducting regular fire safety inspections, identifying and mitigating potential fire hazards, and developing and implementing fire safety procedures.
- Coordinate with the local fire department and other emergency responders to ensure readiness and responsiveness in case of fire.
- Conducting fire safety training for employees and educate employees about fire hazards and emergency response procedures.
- Maintain documentation, including training records, incident reports etc.
- Maintained fire equipment including fire alarms, sprinklers, and fire extinguishers and ensure their regular inspection and maintenance as per industry standards.

Education

- **Bachelor of Arts**, Veer Bahadur Singh Purvanchal University, Utter Pradesh, 2019-2021
- **Higher Secondary**, Uttar Pradesh of Higher Secondary Education in 2013
- **High school**, Uttar Pradesh of Secondary Education in 2011

Courses

- **Diploma in Fire and safety Management** from EPITOME in 2015
- **NEBOSH International General Certificate (IGC) From 3SLife Safe Akademie**, 2022
- **NEBOSH Health Safety at Work** FROM NIST Institute Kolkata,2017
- **Institutional of Occupational Safety and Health (IOSH) MS** From NIST Institute Kolkata,2017
- **Chartered Institute of Environmental Health (CIEH)-Level 2 Award in Fire Safety Principles**, from NIST Institute Kolkata.

- **Chartered Institute of Environmental Health (CIEH)-Level 2 Award in Risk Assessment from NIST** Institute Kolkata.
- **Office Computing** from West Bengal State council of Technical Education, 2014

Projects

- HSE officer in Alphageo India Limited in 2D Data Acquisition Project for (ONGC) Oil and Natural Gas Corporation Limited in Sector 11 – Himachal Pradesh, India 2020-2021
- HSE officer in Alphageo India Limited in 3D Data Acquisition Projects for (ONGC) Oil and Natural Gas Corporation Limited in MP-1 – Madhya Pradesh, India 2021
- HSE officer in Alphageo India Limited in 3D Data Acquisition Projects for (ONGC) Oil and Natural Gas Corporation Limited in Tichna 3D – Tripura, India 2021-2022

Languages

- English
- Hindi
- Bengali

Interest

- Cricket
- Football

Declaration

I hereby declared that all information above given by me is true to best of my knowledge, with kind regards.

DATE : 25/01/2023

ASIF KHAN